

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	Chaitanya Degree College (Autonomous)
1.2 Address Line 1	Chaitanya Degree College (Autonomous), # 5-11-43/1, Kishanpura
Address Line 2	Hanamkonda, Warangal-506 001 Telangana State
City/Town	Hanamkonda, Warangal
State	Telangana
Pin Code	506 001
Institution e-mail address	chaitanya@chaitanyacolleges.com
Contact Nos.	0870-2552555, +91-870-2553441 +91-9848072444
Name of the Head of the Institution:	Dr.Ch.V. Purushotham Reddy
Tel. No. with STD Code:	0870-2552555 & 0870-2553441
Mobile:	09848072444

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. &Date:  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no.is available in the right corner-bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2016-17.doc>

#### 1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A		2006	5 Years
2	2 <sup>nd</sup> Cycle	A	3.07	2012	5 Years
3	3 <sup>rd</sup> Cycle	A	3.16	2017	5 Years
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year(for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR25/11/2016 (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI(PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others(Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc--No-

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

--

UGC-CPE

√

DST Star Scheme

√

--

UGC-Special Assistance Programme DST-FIST

--

--

UGC-Innovative PG programmes

--

Any other (*Specify*)

--

UGC-COP Programmes

--

## **2.IQACComposition and Activities**

2.1No. of Teachers

08

2.2No. of Administrative/Technical staff

1

2.3No. of students

1

2.4No. of Management representatives

1

2.5No. of Alumni

1

2. 6No. of any other stakeholder and community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

15

2.10No. of IQAC meetings held

**Two**

2.11 No. of meetings with various stakeholders:

No.

04

Faculty

One

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Examination reform
2. Orientation program for I Semester Students
3. Academic Audit of Faculty
4. Exit meeting for Semester VI Students
5. Communication Skills and group discussion training for the students of last semester for campus interviews

2.15 Plan of Action by IQAC/Outcome\*

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Academic Audit of teacher	Executed
2. Continue Evaluation	Executed
3. CBCS System	Executed
4. Work audit non-teaching	Executed

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	11	--	11	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	11	--	11	--
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum:

CBCS System is in vogue and Open Elective is offered for III and IV Semester

##### (ii) Pattern of programmes:

Pattern	Number of programmes			
Semester	√			
Trimester				
Annual				

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-YES-

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

-NO-

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	84	75	09	--	03

2.2 No. of permanent faculty with Ph.D. 19

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	--	--	--	--	--	--	--	--	--	--
	--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty -- -- --

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	15	56	07
Presented papers	11	43	08
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

By student Seminars, Power Point Presentations and lectures by Industry Experts, Product Designing and Advertising

2.7 Total No. of actual teaching days during this academic year 240

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Bar-coding,

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Every senior member in the Department is the Board of Studies Member

2.10 Average percentage of attendance of students 75% to 80%

2.11 Course/Programme wise distribution of pass percentage:

Name of the Course	Semester	Attended	Passed	Pass %
B.Sc., B.Com. BBM & BBA	1 <sup>st</sup>	770	610	79.22%
	2 <sup>nd</sup>	765	599	78.30%
	3 <sup>rd</sup>	785	620	78.98%
	4 <sup>th</sup>	780	610	78.20%
	5 <sup>th</sup>	799	495	61.90%
	6 <sup>th</sup>	762	509	66.70%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Introduced two internal examinations before end examinations
- Introduced students seminars & power point presentations

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	--	--	2
Technical Staff	03	--	--	--



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC propagate various research grants available at UGC as well as other agencies. IQAC played role for applying the college as centre for potential excellence. IQAC members are directly or indirectly working in major & minor research projects sanctioned to the respective departments.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	23	40	--
Non-Peer Review Journals	21	22	--
e-Journals	80	--	--
Conference proceedings	06	--	--

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3

3

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -- JRF -- Project Fellows -- Any other --

3.21 No. of students Participated in NSS events:

University level 18 State level 30

National level 04 International level --

3.22 No. of students participated in NCC events:

University level -- State level --

National level 08 International level --

3.23 No. of Awards won in NSS:

University level -- State level --

National level -- International level --

3.24 No. of Awards won in NCC:

University level -- State level --

National level -- International level --

3.25 No. of Extension activities organized

University forum -- College forum --

NCC 5 NSS 5 Any other --

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS annual camp
- Adoption of village (Adult Education, (8) awareness programmes, Swatch Bharath
- Cup of Rice programme
- Women Health & Social Awareness programme
- Collection of Old Dresses for the mentally retarded children
- Blood Donation Camp thrice a year, avenue plantation

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing (a)	Newly created (b)	Source of Fund	Total (a+b)
Campus area	5481sq.mt	185.8sq.mt.	College Fees	5667.8sq.mt
Class rooms	3251.5sq.mt	--		3251.5sq.mt
Laboratories	2071.6sq.mt	--		2071.6sq.mt
Seminar Halls	139.35sq.mt	--		139.35sq.mt
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	3	--		3
Value of the equipment purchased during the year (Rs. in Lakhs)	235373	--		235373
Others (Principal Chamber, Office, Examination Branch, Placement Cell, Library etc.	204.38sq.mt	--		204.38sq.mt

#### 4.2 Computerization of administration and library

- Library is computerized.
- Issue & collection of books through barcode system.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22809	280000	--	--	22809	280000
Reference Books	1208	342824	--	--	1208	342824
e-Books	--	--	--	--	--	--
Journals	18	43000	--	--	18	43000
e-Journals	60000	--	--	--	60000	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	500	12000	--	--	500	12000

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Printers & Scanners Others
Existing	200	05	College is Wi-fi campus	--	--	06	09	07
Added	20	--		--	--	--	--	--
Total	220	--		--	--	--	--	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Non-Teaching
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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	610450
ii) Campus Infrastructure and facilities	615000
iii) Equipments	523000
iv) Others	487500
<b>Total :</b>	<b>2235950</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducted Orientation Programme for 1<sup>st</sup> Semester students.
2. Parents, Teacher meeting.
3. Alumni meeting.
4. Conducted communication classes & group discussion for the final year students to make them to attend campus interviews confidently.

#### 5.2 Efforts made by the institution for tracking the progression

1. Feedback from students.
2. Self-appraisal.
3. Student counselling.
4. Suggestion Box.

5.3 (a) Total Number of students 

UG
2519

(b) No. of students outside the state 

40
----

(c) No. of international students 

10
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Men		Woman	
No	%	No	%
1392	56.64%	1182	43.35%

Last Year (2017-18)						This Year (2018-19)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
798	223	110	1478	--	2629	598	220	130	1626	--	2574

Demand ratio 1 : 3 Dropout % 6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- IQAC is providing self for guiding students to enter into competitive examinations.
- IQAC is giving coaching for PG Entrance Examinations.

No. of students beneficiaries 

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5.5 No. of students qualified in these examinations

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IAS/IPS etc	<table border="1"><tr><td>--</td></tr></table>	--	State PSC	<table border="1"><tr><td>--</td></tr></table>	--	UPSC	<table border="1"><tr><td>--</td></tr></table>	--	Others	<table border="1"><tr><td>--</td></tr></table>	--
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5.6 Details of student counselling and career guidance

- Seminars organized for 5<sup>th</sup> & 6<sup>th</sup> Semester students, regarding various competitive Exams
- IQAC is providing teacher to teach arithmetic skills for the students who are appearing for campus interviews.

No. of students benefitted 

All the final year students
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5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
21	520	113	74

### 5.8 Details of gender sensitization programmes

- Orientation programme for girls students.
- Female Health Awareness Programme.
- Conducted a seminar talk on awareness of Breast Cancer.
- Warangal Police Commissionerate has conducted a one day training program on Self Defence for girl students.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution including Hostel & Tuition Fee	638	81,59,000/-
Financial support from government	2018	53,04,190/-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: --

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**

Academic excellence creates knowledge society

**Mission:**

- To mould the character of the student towards morally upright and decent behaviour needed for a good citizen as a human being with commitment to ethics and social justice.
- To create an environment for higher teaching and learning process with state of art infrastructure that expands its horizon and knowledge, which cultivate principled thought and wisdom.
- To promote research training and placement activities through institute industry interaction.

#### 6.2 Does the Institution has a management Information System

-NO-

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

1. All the senior members in the concerned departments are the members of the Board of Studies.
2. All the Heads of the Degree Departments are the Academic Council members.
3. IQAC Co-ordinator, Vice-Principal are the members of the Governing Body, Chaitanya Degree College (Autonomous)

##### 6.3.2 Teaching and Learning

- The Co-ordinator of the IQAC has invited Heads to have meeting with the Principal, for giving suggestion in the development of the Institution.
- As the Co-ordinator is in live contact with each department, teacher and student is able analyse and understand the needs of the institution, teacher and student

##### 6.3.3 Examination and Evaluation

- Continuation evaluation by two Internal Examinations and regular class surprise test.
- Assignments and Projects.
- Internal Valuation.

##### 6.3.4 Research and Development

- Students are given time schedule for giving Seminars and Power Point Presentations in each Semester, the programme is arranged in such a way that each student gets two or three times to give the Seminar and Power Point Presentation.

##### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is fully automated issue and receiving of the Books is done by using barcoding system Digital Library



6.3.6 Human Resource Management

All faculty members are involved in different activities.

6.3.7 Faculty and Staff recruitment

Management recruits faculty has giving the necessary and demand

6.3.8 Industry Interaction / Collaboration

Chemistry Departments are in touch with Industries and any of them are Alumni of the College. Many of the students from Mathematics and Computer Science background are working as Software Professionals in Google, Microsoft etc.

6.3.9 Admission of Students

Merit basis

6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	--

6.5 Total corpus fund generated

12 Lakhs

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	Yes	Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Continuation evaluation through Internal Examinations, Assignments

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-Not Applicable-

6.11 Activities and support from the Alumni Association

- Alumni Association contributed fund to construct a special hall as well as equipment for Gym.
- Alumni furnished a desktop for each and every apartment of the institution

#### 6.12 Activities and support from the Parent – Teacher Association

1. Management conducts periodical meetings between staff and parents to evaluate the attitude and skills of the pupil.

#### 6.13 Development programmes for support staff

1. Management offers EPF & ESI for all the sub-staff.
2. Management offers free seats to their children, if they are admitted in the institution
3. Computer training for Class-III staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Management insisted the students for number of times to go for avenue plantation.
2. Management also emphasized to part the vehicles out side of the campus to make the campus pollution free.
3. Water harvesting.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. CBCS system introduced.
2. Language proficiency training facility.
3. Business Plan is introduced for students of BBA, BBM
4. Seminar on Product Designing and Advertisement is introduced for the students of BBA.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Tourism & Hospitality, E-Commerce, Food Technology, Biosafety, Principles of Electronics, etc. are introduced as Open Elective Subjects for the students of II Year.
2. Fundamentals of Practical Accounting and Mathematics and Statistics are introduced as compulsory papers for the II/I and II/II Semesters

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Communication Skills and Personality Development programmes are provided by in house trainers for 5 days (30 hours) for the all Degree outgoing batches.
- ii. Credit system is introduced. Our college is the first college introducing the credit system in the Kakatiya University area.
- iii. Upto 5 marks are awarded to those students to put up attendance ranging from 80% to 95% and above for both theory and practical examinations.

7.4 Contribution to environmental awareness / protection

- Rain Water harvesting
- Growth of Medicinal Plants
- Green Campus

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

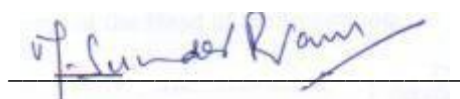
- Our college is one of the colleges in Kakatiya University with Autonomy.
- Our college is the TASK centre for training purpose.
- Our college have received State Government Award for Best JKC Training Centre

**8. Plans of institution for next year**

- Proposal has been submitted for Deemed-to-be-Status.

Name: Dr. M Sunder Ram

Name Dr. Ch. V. Purushotham Reddy



Signature of the Coordinator, IQAC      Signature of the Chairperson, IQAC

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