

INTERNAL QUALITY ASSURANCE CELL (IQAC)
SUBMISSION OF ANNUAL QUALITY ASSURANCE
REPORT (AQAR)



CHAITANYA POSTGRADUATE COLLEGE (AUTONOMOUS)
2016-17

The Annual Quality Assurance Report (AQAR) of the IQAC

CHAITANYA POST GRADUATE COLLEGE (AUTONOMOUS)

Part – A

AQAR for the year (*for example 2013-14*)

2016-2017

I. Details of the Institution

1.1 Name of the Institution

CHAITANYA POST GRADUATE COLLEGE (Autonomous)

1.2 Address Line 1

Kishanpura Hanamkonda

Address Line 2

Warangal

City/Town

Warangal

State

Telangana

Pin Code

506001

Institution e-mail address

chaitanya@chaitanyacolleges.com

Contact Nos.

0870 2552555

Name of the Head of the Institution:

Dr. K.Veeravenkataiah

Tel. No. with STD Code:

0870 2552555

Mobile:

919948072444

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	2006	5 years
2	2 nd Cycle	B	2.86	2012	5 years
3	3 rd Cycle	A	3.04	2017	5years
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

2016-2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

. Integrated courses

1.11 Name of the Affiliating University (for the Colleges)

KAKATIYA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University UNIVERSITY

University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	YES	Any other (<i>Specify</i>)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	16
2.2 No. of Administrative/Technical staff	04
2.3 No. of students	NIL
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and Community representatives	02
2.7 No. of Employers/ Industrialists	NIL
2.8 No. of other External Experts	02
2.9 Total No. of members	28
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Examination reform.
2. Orientation program for 1st Semester students.
3. Academic audit of faculty.
4. Exit meeting for outgoing students.
5. Career guidance.
6. Communication skills and group discussion. Training for the students of final year for campus interviews
7. Introduction of CBCS for all the PG Courses
8. NIRF data Submission
9. MOU with East Michigan University, Savannah University, USA for MBA Courses

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic calendar attached	
1. Academic audit	Executed
2. Continue evaluation	Executed
3. MOU	Executed

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body No

Management Syndicate Any other body

Provide the details of the action taken

CBCS System was introduced. English, Computer applications is made as compulsory paper for all the pg students.

Open electives like Bio safety, IPR, Fundamentals of electronics, Tourism and Hospitality management, Health care management, Human rights, Food technology, Nanotechnology , e commerce have been introduced in all MSc COURSES. The student can choose any paper of his/her choice.

In MBA Course five open electives were included like Retail Marketing, Banking and insurance, Journalism, Tourism to enable the students to get employment in various sectors.

Rural based project work was also introduced as a part of curriculum to encourage the students to take up research.

Community service was also included in the curriculum to inculcate the student towards social service. Net programming with C#, Multimedia and Application Development, Microsoft's suggested subjects like Cloud Computing, Windows phone seven programming have been introduced in MCA.

Case Analysis as a unit has been introduced in every subject of MBA program.

Business Plan is introduced for the students of MBA/MIT programs.

Management games are compulsory for MBA/MIT students

Seminars are conducted every week to make the student to get well versed in communication skills and to express confidently in their future endeavours.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	-	-
PG	13	-	13	nil
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	13		13	nil

Interdisciplinary				
Innovative				

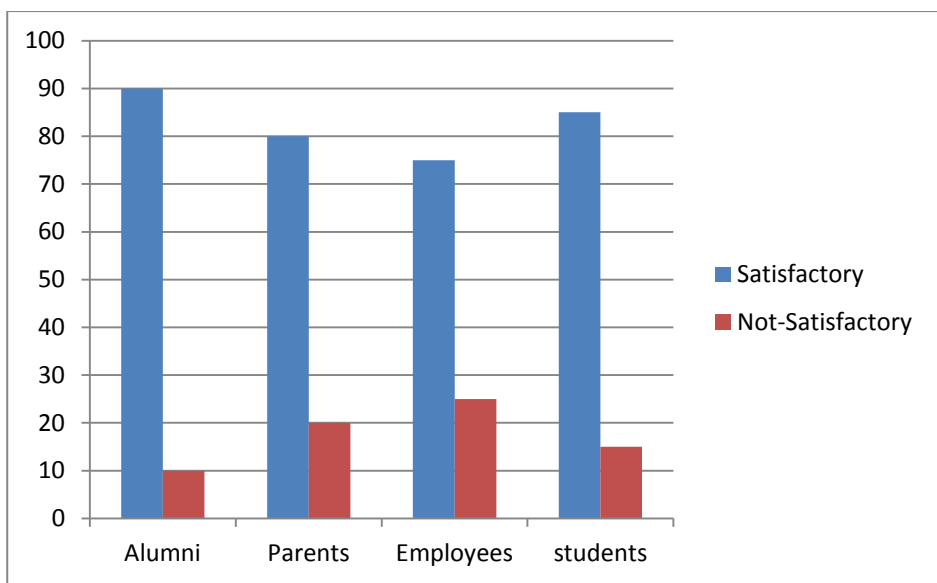
1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)



**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes - Every year Board of Studies meeting is conducted and revision of syllabus is made as per the latest courses. Open electives are introduced to all the Pg Courses in the III and IV Semesters.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

no new program has been introduced .

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
79	60	05	13	

2.2 No. of permanent faculty with Ph.D.

28

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	NIL	--	--	2	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty 02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	33	-
Presented papers	3	49	-
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

By student Seminars, Power Point Presentations and lectures by Industry Experts
By simulation and animation beside the use of ICT

2.7 Total No. of actual teaching days 204
during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Bar coding, Photocopy of answer sheet will be given to the student on payment of fees

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Every senior faculty member is the member of Board of Studies

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				Pass %
		Distinction %	I	II	III	
MSc Chemistry	32	12	16	03	--	96.87
MSc Computer Science	12	11	--	--	--	91.66
MSc Biochemistry	8	3	1	1	--	62.50
MSc Biotechnology	19	7	9	2	--	94.73
MSc Microbiology	10	4	4	--	--	80.00
Msc Physics	18	1	6	6	--	72.22
MSc5Year Integrated(Chem)	34	16	6	1	--	67.64
MSc5Year Integrated(BT)	4	2	2	--	--	100.00
MBA	190	09	63	87	06	86.84
MCA	33	03	17	08	01	87.87
TOTAL	360	68	124	108	07	85.27

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Along with the regular subjects Open electives have been included in the curriculum so that the student can learn any subject of his/her choice which is not related to his/her field but goes a long way in helping the student to gain knowledge which grooms the student in all round development

Compulsory papers like Communicative English, Computer Applications and Personality development, Soft Skills have been included in all Pg Courses which will help the student to face interviews in his/her quest to acquire a good placement.

The students of Chemistry, Biochemistry, Physics, Microbiology take up rural based project. They collect samples mostly from rural areas of in an around Warangal and carry our research work in the laboratories and the results are also convened to the rural folk like farmers, People living in these areas to help them in their occupation and also for leading a healthy life. Projects like use of Biofertilizer, Biopesticides, Soil analysis, use of organic farming has helped the farmers in this region. Awareness on clean drinking water, Vaccines, Communicable diseases, has helped the people to become healthy. Surveys are also conducted like percentage of anaemia in women folk, Water analysis in different bore wells etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	20
HRD programmes	nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	20
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	nil	02	nil
Technical Staff	15	nil	04	nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC propagate various research grants available at UGC as well as other agencies
Encourages teachers to apply for Major and Minor projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	3	03	nil
Outlay in Rs. Lakhs	-	24,39,200/-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	18	7	18
Outlay in Rs. Lakhs	-	20,45,000/- 3,39,000/-	2384000/- 400000/- (Amount not yet received)	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	21	-	15
Non-Peer Review Journals	-	12	-
e-Journals	-	-	-
Conference proceedings	-	42	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-2015	UGC-DELHI	24,39,200/	24,39,200/
Minor Projects	2013-14	UGC-SERO HYDERABAD	2384000/400000/-	2384000/ Not yet recieved
	2014-16			
	2015-16			
Interdisciplinary Projects	--	--	--	-
Industry sponsored	---	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	---	--	--	--
Any other(Specify)	---	--	--	--
Total	---	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		TSCHE			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	nil
	Granted	
International	Applied	nil
	Granted	
Commercialised	Applied	
	Granted	nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
		01	03			

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

• Adaptation of village (Adult Education, Swatch Bharath)

Adoption of Village(Adult Education, AIDS Sanitation Awareness, Save Girl Child Campaign, School Campus beautification)

- Cup of Rice program.
- Women Health Awareness of Breast Cancer to Women.
- Blood donation
- Tree plantation programs

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres 30 guntas		Management	5 acres 30 guntas
Class rooms	3251.5		Management	3251.5
Laboratories	2071.6		Management	2071.6
Seminar Halls	139.35		Management	139.35
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	3		Management	3
Value of the equipment purchased during the year (Rs. in Lakhs)	316645		Management	316645
Others				

4.2 Computerization of administration and library

Library is computerized. Issue and collection of books through Bar Code System

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23,921		772		24693	
Reference Books	1208		120		--	20
e-Books	3 lakh	--	--		3 lakh	--
Journals	62		--		--	500
e-Journals	6000+	--	--		6000+	
Digital Database	12	--	--		12	--
CD & Video	120	--	--		120	--
Total	Rs 50,177/-					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	126	05	yes	Wifi Campus	--	10	11	
Added	40	--	--	--	--	--	--	--
Total	146	05	yes	Wifi Campus	--	10	11	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes training program was undertaken

4.6 Amount spent on maintenance in lakhs :

i) ICT

671356/-

ii) Campus Infrastructure and facilities

711183/-

iii) Equipments

1592758/-

iv) Others

2089548/-

Total :

5064845/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducted orientation programme for 1st Semester students.
2. Parents, Teachers meeting.
3. Alumni meeting

5.2 Efforts made by the institution for tracking the progression

1. Feed back from students
2. Self appraisal.
3. Student counselling

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	907	05	

(b) No. of students outside the state

03

(c) No. of international students

05

Men	No	%	Women	No	%
	05	100		nil	0

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
222	88	19	539	NIL	868	219	92	26	570	Nil	907

Demand ratio 2;1

Dropout 4%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No special training is given to the students .

No. of students beneficiaries

nil

5.5 No. of students qualified in these examinations

NET	<input type="text" value="nil"/>	SET/SLET	<input type="text" value="nil"/>	GATE	<input type="text" value="nil"/>	CAT	<input type="text" value="nil"/>
IAS/IPS etc	<input type="text" value="nil"/>	State PSC	<input type="text" value="nil"/>	UPSC	<input type="text" value="nil"/>	Others	<input type="text" value="nil"/>

5.6 Details of student counselling and career guidance

1. Seminars organized for all the semester students regarding career guidance.
 2. IQAC is giving special attention in arranging communication skills class for Final year students

No. of students benefitted

All the final year students

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
25	125	40	27

5.8 Details of gender sensitization programmes

1. Orientation programme for Girls students.
 2. Female Health Awareness Programme
 3. Guest Lectures by Senior Gynaecologist for Girl students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	552	8253520=00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Academic Excellence creates knowledge society.

Mission: (1) To mould the character of the students towards morally upright and decent behaviour needed for a good citizen as a human being with committing to ethics and social justice.

(2) To create an environment for higher teaching and learning process with state of art infrastructure that expands its horizon and knowledge which cultivate principles though and wisdom.

(3) To promote research training and placement activities through institute industry interaction.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Credit system has been introduced. Concepts of clinical research have been introduced as a paper for all MSc students. Case studies are compulsory for all MBA Students. Open electives to be introduced in the next academic year

6.3.2 Teaching and Learning

The Co-ordinator of the IQAC invites Heads for implementation of various teaching modules.

Principal, IQAC committee and Heads collectively discuss about the implementation of curriculum and introduction of new courses in the curriculum. The coordinator is in live contact with each department, teacher and student, he/she is able to analyze and understand the needs of institution, teachers and students.

6.3.3 Examination and Evaluation

- Continuation evaluation by two Internal Examinations and regular class surprise test.
- Assignments and Project.
- Internal Valuation

6.3.4 Research and Development

Many major and minor research projects were sanctioned from UGC. Many of the faculty members have joined research programs. Students are sent to participate paper presentation competition 2. Research fellow must present their work before Research Committee before writing the Synopsis and Thesis

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is fully automated issue and receiving of the Books is done by using bar coding system Digital Library

6.3.6 Human Resource Management

All faculty members are involved in different activities

6.3.7 Faculty and Staff recruitment

Management recruits faculty has giving the necessary and demand

6.3.8 Industry Interaction / Collaboration

Chemistry Departments are in regular contact with Industries and any of them are Alumni of the College. Many of the students from MBA and Computer Science background are working as Software Professionals in Google, Microsoft etc.

6.3.9 Admission of Students

Common entrance test conducted by the University

6.4 Welfare schemes for

Teaching	--
Non teaching	Free education
Students	--

6.5 Total corpus fund generated

10

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			√	
Administrative			√	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Continuation evaluation through Internal Examinations, Assignments

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

Alumini helps the students in placements. They also members of BOS hence they give their advices in implementing the changes in the curriculum.

6.12 Activities and support from the Parent – Teacher Association

Management conducts periodical meetings between staff and parents to evaluate the attitude and skills of the pupil.

6.13 Development programmes for support staff

1. Management offers EPF & ESIC for all the sub-staff.
2. Management offers free seats to their children, if they are admitted in the institution
3. Computer training for Class-III Staff
4. Free education to all the children of Non teaching staff members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Management insisted the students for number of times to go for avenue plantation.
2. Management also emphasized to part the vehicles out side of the campus to make the campus pollution free.
3. Water harvesting.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Language proficiency training facility.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

IQAC is a plan to introduce novel branches at graduation level as per the changing requirement of the society, such as Journalism, Mass Communication, Tourism, Air ticketing

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Communication Skills and Personality Development programmes are provided by in house trainers for 5 days (30 hours) for the all the outgoing batches.
Students and Principal meeting will be conducted every one in every two months to redress their problems.
. PG entrance rank holders, college toppers are awarded Gold Medals.

7.4 Contribution to environmental awareness / protection

Rain Water harvesting.
Growth of Medicinal Plants.
Green Campus
Solar panels are installed in the college for generating electricity.

7.5 Whether environmental audit was conducted? Yes -- No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Our college is the JKC Star centre for training purpose.
☑ Our college have received State Government Award for Best JKC Training

8. Plans of institution for next year

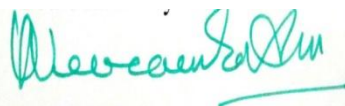
More Seminars and Conference are to be conducted. To introduce more open electives for the students. To develop life science departments a research centres.

Name: *Dr B.S Anuradha*



Signature of the Coordinator, IQAC

Name:- *Dr K. Veeravenkataih.*



Signature of the Chairperson, IQAC
