

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	Chaitanya Degree College (Autonomous)
1.2 Address Line 1	Chaitanya Degree College (Autonomous), # 5-11-43/1, Kishanpura.
Address Line 2	Hanamkonda, Warangal – 506001 TELANGANA STATE
City/Town	Hanamkonda, Warangal
State	TELANGANA
Pin Code	506 001
Institution e-mail address	chaitanya@chaitanyacolleges.com
Contact Nos.	0870-2552555, +0870-2555055, +91-9848072444
Name of the Head of the Institution:	Dr. Ch.V. Purushotham Reddy
Tel. No. with STD Code:	0870-2552555 & 0870-2555055
Mobile:	09848072444

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCIGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A		2006	5 Years
2	2 <sup>nd</sup> Cycle	A	3.07	2012	5 Years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 15/12/2016 (DD/MM/YYYY)
- ii. AQAR 25/11/2015 (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Diploma Courses

1.12 Name of the Affiliating University (for the Colleges)

Kakatiya University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held TWO

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Examination reform.
2. Orientation program for 1<sup>st</sup> Semester students.
3. Academic audit of faculty.
4. Exit meeting for outgoing students.
5. Career guidance.
6. Communication skills and group discussion. Training for the students of final year for campus interviews

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Academic audit 2. Continue evaluation 3. Introduction CBCS pattern	1. Executed 2. Executed 3. Executed

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No   
 Management  Syndicate  Any other body

Provide the details of the action taken

1. Executed CBCS pattern for 1<sup>st</sup> year students 2015-16 batch.
2. Grading method – 7 point scale introduced in examination pattern.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	11	1	--	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	11	1	11	11
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: CBCS Pattern

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes - Every year Board of Studies meeting is conducted and revision of syllabus is made as per the latest courses
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO
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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
57	50	7	--	--

2.2 No. of permanent faculty with Ph.D.

-8-

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

--
--
--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	40	6
Presented papers	4	31	4
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

By student Seminars, Power Point Presentations and lectures by Industry Experts

2.7 Total No. of actual teaching days during this academic year

240

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar coding, Photocopy of answer sheet will be given to the student on payment of fees

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

ALL

Every senior faculty member is the member of Board of Studies

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Semester	Total No.of students appeared	Passed	Pass %
B.Sc., B.Com., B.B.M. & B.B.A.	I	1014	726	71.59%
	II	988	674	68.21%
	III	755	494	65.4%
	IV	746	486	65.1%
	V	735	533	72.5%
	VI	727	588	80.8%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Introduced student Seminars and Power Point Presentations
2. Introduced Choice Based Credit System

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	2
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	--	--	2
Technical Staff	8	--	--	1



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC propagate various research grants available at UGC as well as other agencies
2. IQAC has played vital role in getting the college, The Centre for Potential Excellence

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	6	4	
Outlay in Rs. Lakhs	2,75,000	12,30,000	4,62,000	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	6	--
Non-Peer Review Journals	1	8	--
e-Journals	--	--	--
Conference proceedings	2	2	--

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	4	SERO	4,62,000	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	4		4,62,000	

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	1
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

3

2

Submitted Thesis, one candidate in  
Chemistry Department in January,  
2016 waiting for Viva

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

Programme Officer has bagged district level award

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

Best NCC Officer award to ANO Dr. G. Vijay on behalf of  
Warangal Group Head Quarters

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>		
NCC	<input type="text" value="4"/>	NSS	<input type="text" value="2"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Annual Camp.
- Adaptation of village (Adult Education, Swatch Bharath)
- Cup of Rice program.
- Women Health Awareness of Breast Cancer to Women.
- Blood donation.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing (a)	Newly created (b)	Source of Fund	Total (a+b)
Campus area	5481	185.8		5667.8 Sq.mts.
Class rooms	3251.5	--		3251.5 Sq.mts.
Laboratories	2071.6	--		2071.6 Sq.mts.
Seminar Halls	139.35	--		139.35 Sq.mts.
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	3	--		3
Value of the equipment purchased during the year (Rs. in Lakhs)	316645	--		316645
Others	204.38	--		204.38

#### 4.2 Computerization of administration and library

Library is computerized. Issue and collection of books through Bar Code System

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23040	267235	--	--	23040	267235
Reference Books	1208	340156	--	--	1208	340156
e-Books	--	--	--	--	--	--
Journals	20	43500	--	--	20	43500
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	500	16000	--	--	500	16000

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	180	06	--	--	--	07	6	5
Added	40	--	--	--	--	--	--	--
Total	220	06	--	--	--	07	6	5

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Non-Teaching
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4.6 Amount spent on maintenance in lakhs :

i) ICT	316645
ii) Campus Infrastructure and facilities	210353
iii) Equipments	707175
iv) Others	421452
<b>Total :</b>	<b>1655625</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducted orientation programme for 1<sup>st</sup> Semester students.
2. Parents, Teachers meeting.
3. Alumni meeting

#### 5.2 Efforts made by the institution for tracking the progression

1. Feed back from students
2. Self appraisal.
3. Student counselling
4. Suggestion Box

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3493	--	--	--

#### (b) No. of students outside the state

36

#### (c) No. of international students

24

Men	No	%	Women	No	%
	1386	55.5%		1107	44.4%

Last Year 2014-15						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
600	191	85	1326	2	2204	638	201	87	1564	3	2493

Demand ratio 1:3

Dropout % 10%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. IQAC is experimental in introducing Numerical Ability as a compulsory paper for II Year students, which helps students competitive examinations.
2. IQAC has insisted Board of Studies members of introduce logical thinking and reasoning as a compulsory paper for the benefit of students.

No. of students beneficiaries

3

#### 5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	2	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	15

### 5.6 Details of student counselling and career guidance

1. Seminars organized for V & VI semester students regarding career guidance.
2. IQAC is giving special attention in arranging communication skills class for Final year students

No. of students benefitted

All the final year students

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
22	1206	191	13

### 5.8 Details of gender sensitization programmes

1. Orientation programme for Girls students.
2. Female Health Awareness Programme
3. Guest Lectures by Senior Gynaecologist for Girl students

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level



### 5.10 Scholarships and Financial Support

(College + Hostel Fee)	Number of students	Amount
Financial support from institution	366	70,24,500
Financial support from government	1700	1,70,00,000
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: --

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

- Vision:** Academic Excellence creates knowledge society.
- Mission:**
- (1) To mould the character of the students towards morally upright and decent behaviour needed for a good citizen as a human being with committing to ethics and social justice.
  - (2) To create an environment for higher teaching and learning process with state of art infrastructure that expands its horizon and knowledge which cultivate principles though and wisdom.
  - (3) To promote research training and placement activities through institute industry interaction.

#### 6.2 Does the Institution has a management Information System

-NO-

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

1. All the senior members in concerned departments are members of Board of Studies.
2. IQAC Coordinator, Principal, Vice-Principal are the members of Governing Body

##### 6.3.2 Teaching and Learning

- The Co-Ordinator of the IQAC invites Heads for implementation of various teaching modules.
- Principal, IQAC committee and Heads collectively discuss about the implementation of curriculum and introduction of new courses in the curriculum.

##### 6.3.3 Examination and Evaluation

- Continuation evaluation by two Internal Examinations and regular class surprise test.
- Assignments and Project.
- Internal Valuation

##### 6.3.4 Research and Development

- Students are given time schedule for giving Seminars and Power Point Presentations in each Semester, the programme is arranged in such a way that each student gets two or three times to give the Seminar and Power Point Presentation

##### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is fully automated issue and receiving of the Books is done by using bar coding system Digital Library

6.3.6 Human Resource Management

All faculty members are involved in different activities

6.3.7 Faculty and Staff recruitment

Management recruits faculty has giving the necessary and demand

6.3.8 Industry Interaction / Collaboration

Chemistry Departments are in regular contact with Industries and any of them are Alumni of the College. Many of the students from Mathematics and Computer Science background are working as Software Professionals in Google, Microsoft etc. Every year out going batch students in Biochemistry, Microbiology, Chemistry are taken for Industrial visit to know the practicaling of the subject in large scale.

6.3.9 Admission of Students

Merit Basis

6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	--

6.5 Total corpus fund generated

10 Lakhs

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	Yes	Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Continuation evaluation through Internal Examinations, Assignments

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-Not Applicable-

#### 6.11 Activities and support from the Alumni Association

1. Alumni Association contributed fund to construct a special hall as well as equipment for Gym.
2. Alumni furnished a desktop for each and every apartment of the institution

#### 6.12 Activities and support from the Parent – Teacher Association

1. Management conducts periodical meetings between staff and parents to evaluate the attitude and skills of the pupil.

#### 6.13 Development programmes for support staff

1. Management offers EPF & ESIC for all the sub-staff.
2. Management offers free seats to their children, if they are admitted in the institution
3. Computer training for Class-III Staff

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Management insisted the students for number of times to go for avenue plantation.
2. Management also emphasized to part the vehicles out side of the campus to make the campus pollution free.
3. Water harvesting.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. IQAC has recommended to follow CBCS system from next academic year onwards.
2. Language proficiency training facility.
3. Business Plan is introduced for students of BBA, BBM

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. IQAC is a plan to introduce novel branches at graduation level as per the changing requirement of the society, such as Journalism, Mass Communication, Tourism, Air ticketing.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Communication Skills and Personality Development programmes are provided by in house trainers for 5 days (30 hours) for the all Degree outgoing batches.
- ii. Credit system is introduced. Our college is the first college introducing the credit system in the Kakatiya University area.
- iii. Students and Principal meeting will be conducted every one in every two months to redress their problems.
- iv. PG entrance rank holders, college toppers are awarded Gold Medals.
- v. Freeships awarded to meritorious students.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Rain Water harvesting.
- Growth of Medicinal Plants.
- Green Campus

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Our college is one of the colleges in Kakatiya University with Autonomy.
- Our college is the JKC Star centre for training purpose.
- Our college have received State Government Award for Best JKC Training Centre

### 8. Plans of institution for next year

- More Seminars and Conference are to be conducted.
- IQAC proposes to conduct a two days conference for the introduction of Choice Based Credit System pros and cons in the year 2016.

Name :**Dr.M. SUNDER RAM**



Signature of the Coordinator, IQAC

Name **Dr. Ch.V. PURUSHOTHAM REDDY**



Signature of the Chairperson, IQAC

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